Regents Park Community College

Provider Access Policy Statement

Policy updated: 20.05.2020
Policy ratified at: 20.05.2020
Policy signed by: Mr M Warder
Policy to be reviewed: 20.05.2023
1. Aims
This policy statement aims to set out our school’s arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.
It sets out:
- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements
Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in Years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.
Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.
This is outlined in section 42B of the Education Act 1997.
This policy shows how our school complies with these requirements.

3. Student entitlement
All students in Years 7 to 11 at Regents Park Community College are entitled to:
- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests
4.1 Procedure
A provider wishing to request access should contact either Head of PSHE or Head of Careers.
Telephone: 023 8032 5444
Email: info@regentspark.southampton.sch.uk
4.2 Opportunities for access

A number of events, integrated into our PSHE & careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

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<tr>
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<th>Autumn term</th>
<th>Spring term</th>
<th>Summer term</th>
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<tbody>
<tr>
<td><strong>Whole School</strong></td>
<td>First Aid</td>
<td>Wellbeing</td>
<td>Volunteering week</td>
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<td>LGBTQ awareness</td>
<td>Holocaust memorial day</td>
<td>Amnesty international</td>
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<td>Careers Festival</td>
<td>Safer internet week</td>
<td>Prevent</td>
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<td>Employer speed dating Armistice</td>
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<td>Learning Disability week</td>
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<td>Healthy eating</td>
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<td><strong>Year 7</strong></td>
<td>PSHE Day (mental health, Fire Safety, Relationships, Anti Social Behaviour, Team building)</td>
<td>STEM Challenge</td>
<td>BAe Systems Roadshow</td>
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<td>Employability &amp; Marketing Skills</td>
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<td><strong>Year 8</strong></td>
<td>Saints Foundation Poet visits</td>
<td>PSHE Day (Money management, Dangerous relationships, Mental Health, Self harm)</td>
<td>BAe Systems Roadshow</td>
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<td><strong>Year 9</strong></td>
<td>Lionheart Enterprise challenge</td>
<td>PSHE Day (First Aid, Dangerous relationships, mental health, Alcohol &amp; Smoking, Knife Crime)</td>
<td>University get inspired Department trips to universities</td>
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<td><strong>Year 10</strong></td>
<td>Post 16 taster sessions CV Writing</td>
<td>Post 16 destination assemblies</td>
<td>Post 16 destination assemblies, Work experience &amp; College Taster Days</td>
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<td>University enrichment</td>
<td>Post 16 parents evening</td>
<td>PSHE Day (Finances, sexual abuse, drugs &amp; alcohol, mental health)</td>
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<td>Work experience intro</td>
<td>Mock interview day</td>
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<td>Work experience application support</td>
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<td><strong>Year 11</strong></td>
<td>Post 16 destination assemblies, taster days and parents evening PSHE Day (money management, mental health, dangers of pornography, careers advice, smoking/drugs) Job mapping, Personal statement writing, College application support, 1:1 Careers advice</td>
<td>Post 16 destination assemblies 1:1 careers advice College application support</td>
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Please speak to our either our Head of PSHE or Head of Careers to identify the most suitable opportunity for you.

4.3 Granting and refusing access

Organisations will need to make contact with either the Head of PSHE or Head of Careers so that discussions can take place about the suitability of the proposed activity. This will then be discussed with the link member of LT and if required the full LT before any approval can be made. Where access has been declined a reason will be given to the applicant.
4.4 Safeguarding
Our safeguarding/child protection policy outlines the school’s procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities
We have a range of general and subject specific classrooms which can be arranged for use by providers. When arranging or once approved providers will need to indicate if any specific facilities will be needed this could include:

- Interactive whiteboard, speakers, internet enabled laptop (these are limited)
- Outdoor space, desks & chairs, or Large area for moving around in
- Photocopying or other resources in the classroom, pens paper colours etc
- Stage, sports fields
- Our main hall can fit one year group of 180 comfortably

Please speak to either the Head of PSHE or Head of Careers when making your booking for further information.

We will always try our best to offer facilities preferred but this may not always be possible due to clashes, for example other events or exams going on. Providers are welcome to leave behind information for students at a later date, our school library has a store of post 16 information for students to access and our careers guidance will use them. Additional tutors can give out information to their year groups.

5. Links to other policies
Further information can be found in our:

- Child protection policy procedures and guidance 2019
- Relationships and sex education policy (from 2020)
- Curriculum policy

6. Monitoring arrangements
The school’s arrangements for managing the access of education and training providers to students is monitored by Head of PSHE and Head of Careers

This policy will be reviewed by the Headteacher every 3 years. At every review, the policy will be approved by the governing board.