

July 2021

Dear Parents of Year 11

We very much hope that Year 11 are managing to enjoy their summer holidays and feel prepared for the next stage of their educational journey in September. This is the last letter to you to update you on the awarding of GCSE and BTEC grades this summer. This letter will inform you of two important parts to the process: Results Day and any appeals that you may wish to make. As a reminder, all the information we have sent home, including this letter and attachments, can be found at the link below. <https://www.regentsparkcollege.org.uk/parents/year-11-centre-assessed-grades-2021/>

## Results Day

Results will be released on Thursday 12<sup>th</sup> August. Although restrictions across the country are being lifted, we feel it is still important to ensure student and staff's safety at this point. To ensure we can regulate the number of students coming into school and provide adequate staffing, we will be asking students to come into school based upon their surname at the following times:

<b>A – C</b>	<b>Please arrive between 8:45am – 9:15am</b>
<b>D – F</b>	<b>Please arrive between 9:15am – 9:45am</b>
<b>G – J</b>	<b>Please arrive between 9:45am – 10:15am</b>
<b>K – N</b>	<b>Please arrive between 10:15am – 10:45am</b>
<b>O – S</b>	<b>Please arrive between 10:45am – 11:15am</b>
<b>T – Z</b>	<b>Please arrive between 11:15am – 11:45am</b>

If students are unable to come into to school to pick up their results, they will be posted home the following day. If, however, you wish to send a representative to pick up the results, the representative must have a letter addressed to myself and signed by yourselves giving permission for that person to collect. The chosen representative must be an adult and not another student.

## Appeals

Upon students receiving their results, if they feel they would like to appeal one or more of their results it is, of course, their right to do so. However, appeals must come from the students themselves. Appeals will come in two stages.

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Headteacher : Mrs Samantha Barnes



### Stage 1:

An appeal to the school to check that there has not be an administrative error on the part of the school or the exam board.

### Stage 2

An appeal challenging that the right grade has not been awarded based upon the portfolio of evidence that was used to determine the final grade. This appeal will be sent to the exam board who will make the final decision on this.

For an appeal to be submitted the attached form must be completed by your child and also signed by them and submitted to the school on or after the 12<sup>th</sup> August. Students will have until the 17<sup>th</sup> September to make an appeal, but we would strongly encourage all appeals to be in by the 20<sup>th</sup> August to ensure that final grades can be used for post 16 applications and does not delay any courses they are wishing to study.

We must also bring to your attention that when appealing a grade, it is the exam boards right to either keep the grade the same, increase it to a higher grade or issue them a lower grade than they have already been awarded. It is important to consider this when deciding to appeal as they are putting at risk the grade they have already been awarded.

All appeals must go through Stage 1 before going to Stage 2 and appeals will only be accepted on the official exam board appeals form.

As always, we wish you and your child well and if you have any questions please contact the school in the usual way and the appropriate person will get back to you.

Yours faithfully



**Mr P Jones**  
**Assistant Headteacher for Outcomes**

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