



# Regents Park Community College

## Provider Access Policy Statement

**Policy updated: May 2021**

**Policy ratified at: May 2021**

**Policy signed by: Chair of Governors**

**Policy to be reviewed: May 2022**

**Statutory**

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### 1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

### 2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in Years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

### 3. Student entitlement

All students in Years 7 to 11 at Regents Park Community College are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

## 4. Management of provider access requests

### 4.1 Procedure

A provider wishing to request access should contact either Head of PSHE or Head of Careers.

Telephone: 023 8032 5444

Email: [info@regentspark.southampton.sch.uk](mailto:info@regentspark.southampton.sch.uk)

### 4.2 Opportunities for access

A number of events, integrated into our PSHE & careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	Autumn term	Spring term	Summer term
Whole School	First Aid LGBTQ awareness Careers Festival Employer speed dating Armistice	Wellbeing Holocaust Memorial Day Safer internet week	Volunteering week Amnesty international Prevent Learning Disability week Healthy eating
Year 7	PSHE Day (mental health, Fire Safety, Relationships, Anti-Social Behaviour, Team building) Employability & Marketing Skills	STEM Challenge	BAe Systems Roadshow
Year 8	Saints Foundation Poet visits	PSHE Day (Money management, Dangerous relationships, Mental Health, Self harm)	BAe Systems Roadshow
Year 9	Lionheart Enterprise challenge	PSHE Day (First Aid, Dangerous relationships, mental health, Alcohol & Smoking, Knife Crime)	University get inspired Department trips to universities
Year 10	Post 16 taster sessions CV Writing University enrichment Work experience intro	Post 16 destination assemblies Post 16 parents evening Mock interview day Work experience application support	Post 16 destination assemblies, Work experience & College Taster Days PSHE Day (Finances, sexual abuse, drugs & alcohol, mental health)
Year 11	Post 16 destination assemblies, taster days and parents evening PSHE Day (money	Post 16 destination assemblies 1:1 careers advice College application support	

management, mental health, dangers of pornography, careers advice, smoking/drugs) Job mapping, Personal statement writing, College application support, 1:1 Careers advice		
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Please speak to either our Head of PSHE or Head of Careers to identify the most suitable opportunity for you.

### 4.3 Granting and refusing access

Organisations will need to make contact with either the Head of PSHE or Head of Careers so that discussions can take place about the suitability of the proposed activity. This will then be discussed with the link member of LT and if required the full LT before any approval can be made. Where access has been declined a reason will be given to the applicant

### 4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

### 4.5 Premises and facilities

We have a range of general and subject specific classrooms which can be arranged for use by providers. When arranging or once approved providers will need to indicate if any specific facilities will be needed this could include;

- Interactive whiteboard, speakers, internet enabled laptop (these are limited)
- Outdoor space, desks & chairs, or Large area for moving around in
- Photocopying or other resources in the classroom, pens paper colours etc
- Stage, sports fields
- Our main hall can fit one year group of 180 comfortably

Please speak to either the Head of PSHE or Head of Careers when making your booking for further information.

We will always try our best to offer facilities preferred but this may not always be possible due to clashes, for example other events or exams going on. Providers are welcome to leave behind information for students at a later date, our school library has a store of post 16 information for students to access and our careers guidance will use them. Additional tutors can give out information to their year groups.

## **5. Links to other policies**

Further information can be found in our:

- Child protection policy procedures and guidance
- Relationships and sex education policy
- Curriculum policy

## **6. Monitoring arrangements**

The school's arrangements for managing the access of education and training providers to students is monitored by Head of PSHE and Head of Careers

This policy will be reviewed annually. At every review, the policy will be approved by the Governing Body.