

DIRECTORATE FOR CHILDREN'S SERVICES AND LEARNING

Southampton City Council
Southampton Music Services
East Locality Base
Glenfield Avenue
Southampton
SO18 4ER



Direct dial: 023 8083 4532
Email: graham.hesp@southampton.gov.uk
Please ask for: Graham Hesp
Website: www.southamptonmusichub.org.uk

Fax: 023 8083 4982

28 March 2018

Dear Parent/Carer

Music lessons at Regents Park School

Southampton Music Services (SMS) will be providing instrumental lessons at School next year for all students who wish to learn an instrument. Lessons will take place in school but SMS will be charging the parents directly.

Instruments offered are as follows; violin, viola, double bass, cello, guitar, drums, keyboard/piano, flute, clarinet, saxophone, baritone, french horn, trumpet, tenor horn, trombone, singing, oboe and mini bassoon.

Students will be allocated a 20 minute lesson (group or individual depending on numbers). As soon as we have an idea how many students would like to book lessons, we will then be able to make arrangements with the school to confirm days of the week when lessons will take place.

A minimum of 10 lessons per term will be delivered.

The annual cost for the lessons will be £270 (£90 per term) and parents will be asked to sign up for the complete academic year, however SMS will invoice the parent termly. Payment should reach our office before the first lesson of each term. **SMS will offer the loan of an instrument at the subsidised rate of £25 per academic year.**

If your child is in receipt of Pupil Premium then the cost of the lessons will be covered by the school. Please indicate this on the form below.

If you would like to express an interest for your child to receive lessons, **please complete the form below and return it to the Southampton Music Services at the address above or email graham.hesp@southampton.gov.uk**. Please note this does not commit you to booking lessons.

Yours sincerely

Graham Hesp
Southampton Music Services Business Manager

Regents Park School: Instrumental lessons

Name of student _____

My child will be in Year group _____ in September 2018

Pupil Premium Y/N

Instrument _____

(Please circle)

Absolute beginner playing for up to one year playing for 2 years or more

Grade (if relevant)

Signed Parent/Carer _____

Printed name _____

Telephone number _____

Email _____

Address _____

Post code _____

Please note that our preferred communication is by email, so please can you make sure the email address is clear.

Southampton City Council is collecting this information in order to perform this service or function, and if further information is needed in order to do so, you may be contacted using the details provided

In performing this service, the Council may share your information with other organisations or departments, but only when it is satisfied that it is necessary to perform a public task, or to exercise its statutory duties to do so.

The Council may also share your personal information for the purposes of prevention, investigation, detection, or prosecution of criminal offences, but will not share your personal information, or use it for this, or any other purpose, unless provided for by law.

More detailed information about the Council's handling of your personal data can be found in its privacy policy, available online (<http://www.southampton.gov.uk/privacy>), or on request.