

Full Governing Body Meeting [Hybrid] Wednesday 18th January 2023 at 4.00pm

Present:	Initial:	Role/Link:	Category:	Notes:
Dave Davenport	DD	Chair of Governors PP Link	Co-Opt	
Sam Barnes	SB	Headteacher	Headteacher	
Jon Greenacre	JG	Vice Chair Health & Safety Governor	Co-Opt	
Ian Fielder	IF	Safeguarding Governor	LA Governor	Present via Teams
Nihad Moussa	NM	CPD Link	Co-Opt	
Cheryl Selfe	CS		Staff	
Paul Swindale	PS	SDP Link	Co-Opt	
Nicola Iverson	NI	Wellbeing Link	Trust/Foundation	Present via Teams from 4.58pm
Ralph White	RW		Co-Opt	
Marie Webster	MW	Deputy Headteacher	Associate	
Carlene Amos	CA	Business Manager	Associate	
Natalie Ampleford	NA	Clerk to Governors		

1.	Welcome & Apologies	Action Points:
	<ul style="list-style-type: none"> DD welcomed governors to the meeting, IF was present via Teams and NI will be joining the meeting via Teams later. No apologies to note. The meeting was confirmed as quorate by the clerk. 	
2.	Conflicts of Interest	
	<ul style="list-style-type: none"> Governors were given the opportunity to declare any business or pecuniary interests in any of the agenda items - none stated. 	
3.	LT Focus: Curriculum by Marie Webster	
	<ul style="list-style-type: none"> MW presented governors with a Curriculum Update. The presentation document had been circulated prior to the meeting and the following points were noted / discussed: <ul style="list-style-type: none"> KS3/KS4 Curriculum: <ul style="list-style-type: none"> The current 2 Year KS3 and 3 Year KS4 Curriculum was summarised. Curriculum Progression Maps show how students' progress through each subject. The maps are uploaded to the website for parents' information. Curriculum Journeys are displayed within classrooms around school and help students to visualise the different stages of their learning. Tutor Time Curriculum summarised. Visual displays have been created and have been emailed to parents in Years 7, 8 & 9, the displays show the subject content for each term. Curriculum Development & Considerations: <ul style="list-style-type: none"> Previous Ofsted reports and local context has been considered. Middle Leaders have also been consulted regarding the development of the curriculum moving forward. Students at Regents Park take more GCSE's than students in other similar schools. Leaders will look at the needs of its students in terms of the curriculum offer. Qualifications which provide strong results were summarised. 	

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<ul style="list-style-type: none"> • The Curriculum needs to be broad and balanced and support the needs of all students including PP, EAL and SEND. • Business remains a popular subject, it is currently offered on two levels of entry. • Film & Media, Textiles, Drama, Music & Dance have proved unpopular in recent years. • The school would like to be in a position to offer Construction, Hair & Beauty, Childcare and Psychology. • Covid has significantly impacted children’s learning journeys and it may be necessary to adapt the curriculum for each cohort in this post Covid world. • In response to a question regarding subjects with low numbers, MW explained that each course must make financial sense. If low numbers do not allow a subject to run, then students would be offered guidance in finding an alternative. • SB added that in line with the school’s ethos it is important to offer a creative curriculum however this can be a challenge when subjects have low numbers. Historically, subjects have been run at a loss but moving forward subjects need a minimum of 15 students to be viable. • In response to a question, MW explained that the school do try to accommodate as many option subjects as possible as part of the curriculum offer, and it is important that subjects are positively marketed within school to attract higher student numbers. • Working with other schools in offering low uptake subjects would be difficult due to timetabling and transport issues. SB added that a wide range of extra-curricular opportunities are available including Dance Live and the school band. • A governor asked what content is covered in Music. MW explained that Music includes a wide range of topics including reading sheet music, composition, playing an instrument and singing. Music within KS3 is broad moving to a more specialist subject at GCSE level. • A governor who has connections with SoCo, a Southampton based music community project may be able to offer some music support as part of their outreach work. SoCo have a recording studio which maybe on interest. • RW will ask SoCo to contact SB in the first instance. [Interest declared by RW on the Business Interest Register]. • Curriculum Overview: • The number of periods for each subject were noted. • In response to a question regarding the separate sciences and the Chemistry GCSE, which is currently taken in Y10, MW explained that early data suggests this approach works for the school, however more consistent data is required. SB added that other data is available to support the separate sciences including engagement, attendance and behaviour data. Science is improving and the revision sessions are well attended but this will need regular reviews. • MFL can be dropped at the start of Y10 and another subject chosen however the most able are encouraged to continue with their MFL choice. • Moving forward, a suggested 3 Year KS3 curriculum offer was explained. It was noted that there is some flexibility in respect of the number of lessons each subject may need. • Currently the 3 Year KS3 offer can be fully staffed. 	<p>School Action: Consider connections with SoCo to support music in school</p>
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	<ul style="list-style-type: none"> • Conclusion: • Several different options are available which were summarised by MW. • The school need to take into consideration future smaller cohorts which will have a financial implication on the curriculum offer. • SB advised that a proposal to open a University Technical College [UTC] in the city is being considered which would enrol children from age 14-18 and offer more vocational qualifications. This is a concern for city secondary schools and colleges who are already planning for a reduction in student numbers over the next few years. • Q: A governor asked if a student follows a pathway which includes MFL and then changes their mind, is there a timescale which allows them to switch options. • A: MW explained that students receive a significant amount of help and guidance when they are considering their options. Students can change options as long as there is enough space within a subject but it does depend on the individual student and their circumstances. The deadline for this is closed at the October half term. • Governors thanked MW for her update on the Curriculum. 	
4.	Twenty Questions:	
	<ul style="list-style-type: none"> • Q13: Accountability – Quality of Education • <i>‘Those governing hold the Headteacher to account for the quality of education that pupils receive, ensuring school leaders develop, implement and deliver a broad and balanced curriculum which is taught effectively’</i> • Governors discussed the above question and agreed that the previous presentation from MW has supported their understanding of the current Curriculum and the intent of delivering this to students. • The Curriculum will be developed moving forward and governors will continue to monitor the progress and attainment of students. 	
5.	Approval of previous minutes: 30th November 2022	
	<ul style="list-style-type: none"> • Governors agreed the minutes were a true and accurate record and approved the minutes of the meeting held on 30th November 2022. • Minutes were signed by the Chair. • Clerk will action the upload of the minutes to the school website. 	Clerk: Action upload of agreed minutes to school website
6.	Matters Arising	
	<ul style="list-style-type: none"> • DD summarised the outstanding actions, the following points were noted: • 30 Nov 22 [9] – JG was reminded to submit his H&S Link Report form. • 30 Nov 22 [12] – Proposed dates for the Spring term visit were shared and governors were asked to confirm their availability to the clerk. A firm date will then be agreed and shared. • 30 Nov 22 [15] – CA advised that there is no further energy update since the information provided at the last meeting. DfE funding will be allocated directly to the energy bill. • June 22 [8] – Solar Panels: CA advised that currently the school have no plans to move forward with any additional solar panels. • July 22 [4] Draft 3 Year Subject Audit Plan: Action queried – the clerk will refer back to the July 22 minutes and advise SB/Chair. • July 22 [10] – Update on CCTV: An upgrade would require significant financial investment. This is not an area of improvement included within current plans. 	<p>Clerk: Finalise Spring term visit date once governors’ availability known</p> <p>Clerk: Inform SB/Chair of school action from July 22 minutes</p>

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7.	Headteachers Update	
	<ul style="list-style-type: none"> • The Headteachers Report and appendices were circulated prior to the meeting. Governors were asked to submit any questions / comments prior to the meeting which were answered by the Headteacher as follows: • SB referred to the first page of her report and explained to governors that the school are closely monitoring the Behaviours & Attitudes category due to significant community concerns which are having an impact on a small number of children. • Comment: Headteachers Report - A very comprehensive round up of information from around the school. • Q: Can we have a view on how the issue with staffing in Science will be resolved in the short and long term. • A: SB explained that Science continues to be a recruitment challenge locally and nationally. The school have advertised for a Science Teacher, however there were no applications received. Therefore, lessons will be covered internally by re-directed staff and the return of a cover supervisor as an unqualified teacher who is working towards her teacher training. With the future expected drop in numbers, additional teachers will not be required however it is important to retain those currently in post. • Q: Can you confirm the outcome for the current Y10 taking Chemistry exams will not be affected due to staffing – especially for the higher achievers. How is this being measured? • A: SB advised that this question was covered within the curriculum update however in response to an additional question SB explained that Science is currently fully staffed until Easter and will only be one staff member short from this time. The issue last term was due to staff long term ill health which is something that cannot be predicted. We use our internal learning walks and data assessment to closely monitor all Science results. • Q: As Middle leaders continue to be a strength is that all middle leaders? Can you give an example of their impact? • A: SB advised that Middle Leaders are all at different stages of their careers with some stronger than others. Presentations from the Heads of Year are a future agenda item. Strong areas include the Peer to Peer work and sharing of good practice across curriculum areas with the biggest challenge being consistency. Impact is evident through the curriculum maps and journeys and even though behaviour is currently more challenging it would be harder to manage without the strength of the Middle Leaders. • NM added that there is good communication between the Middle Leaders who work well to support each other in their role. MW added that Middle Leaders are self-managing and have seen a change of culture in school which is embedded across the team. • Q: School ethos is critical. Is there an issue with staff embracing our values? • A: SB advised that through T&L monitoring evaluation and external visitors there is no suggestion that staff aren't embracing the values and ethos. SB meets regularly with the staff governors and two Middle Leaders are joining the Leadership Team Meetings for 6 weeks as part of their development and training. 	

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<ul style="list-style-type: none"> • Q: What are the main reasons that attendance is below LA and national average when previously it has been above LA? What are the barriers currently? Could we look at some attendance figures without some of the significantly low attenders? As this could show that the school is impacting the attendance of students and you may have some good case studies. • A: SB explained that as governors are aware the school has recently employed a Family Engagement Officer who is already working closely with families to establish the barriers of why students are not in school. The reasons are vast and show the complex needs of some families. • SB added that information shared at recent conferences has raised a question over how some absences are recorded nationally as Regents Park are particularly strict. There is a suggestion that the same absence and/or lateness is being recorded differently within other schools. Moving forward, it could be necessary to consider individual cases which may impact have a positive impact on the attendance figure. • Governors noted that there are 37 x 50% PA children on roll which are complex cases and need individual consideration. • SB suggested RR be invited to present a comprehensive attendance audit to governors over the next few meetings. This would allow governors to scrutinise the data in more depth. • Q: What creative strategies do you have in place to get students accessing education? • A: SB explained that a new Midas team is being created so that more staff can use the minibus to try and bring students into school. A creative curriculum is offered to those students that are hard to reach including the Y10 students in Arbor Lodge. • Q: What is the persistent absentee figure in each year group? • A: SB advised that the figure is the highest in Y10 however this includes the students from this year group working within Arbor Lodge. This is closely followed by Y11, with some students finding it hard to re-engage following the pandemic. The school have employed two National Tutor Programming Mentors who will start working with these year groups in English & Maths to support exam preparation. <p>NI joined the meeting at this point - 4.58pm</p> <ul style="list-style-type: none"> • Q: Action Plan - Is this a whole school action plan or for specific pupils mentioned? • A: SB confirmed that the attendance action plan covers both - there is a whole school action plan and plans for individual students in particular the 50% PA students. • Q: Some governors may not be able to determine the three different colours on the SEN graph. Can you tell us what the green, amber and blue refer to? • A: SB clarified that Green = City / Amber = National / Blue = Regents Park. • Comment: NPQs - Great that the school are using nationally recognised performance coaching for this, gives reassurance to governors. 	<p>School Action: Invite RR to present a detailed Attendance Audit to governors</p>
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<ul style="list-style-type: none"> • Q: How does adaptive teaching differ from differentiated teaching and why the change? • A: SB explained that adaptive teaching is a whole class focus with all students having the same overall learning goal. MW added that all students within the class are supported in reaching the class learning objective by adapting the teaching. • Q: A governor asked if this style of teaching holds back the more able students. MW explained that it doesn't, teachers teach to the top and support the less able in reaching the learning goal. Adaptive teaching is subtle and more inclusive. • A: SB suggested that adaptive teaching could be a focus for the next governor visit day to ensure that governors have a clear understanding of this teaching style. • Q: The lesson observation chart shows a solid red line for science. This reads as a failure on all aspects, can you expand on this? Also, the second chart shows zero for science and very little green overall. Can you explain what this data shows? • A: SB advised that the data is a snapshot of the overall picture in science with one lesson observation in that subject area. SB explained the reasons for the red line and governors were reassured that the staff members are being supported and that improvement plans are in place. More recent data shows a more positive picture. • Q: What is ITW? • A: SB advised that this is Innovative Teaching Week of which there are two held every year and focus on innovation within the classroom. • Q: Some of the Mock results show a considerable gap to predicted grades. Is this expected at this stage or are the students behind where they should be at this point? • A: SB explained that the results were not where there should be however the data has been useful as it has identified where interventions are required, these have now been put in place. Adjustments will be made to some tiers of entry based on the mock data. The school are hopeful that a narrower gap will be reported with the second set of mock data. • Q: Can you explain why EAL is not a current priority? • A: SB advised that EAL students are a niche group who are making positive progress therefore the current priority is to focus on other groups with bigger gaps. • Q: What does the # on the y axis represent? Total Days? Which absences are covered by supply? Is there a difference in sick days/role/number of staff? If so, why and what's been done to normalise it? • A: SB confirmed this is the figure for the total amount of days. Absences are covered internally where possible and supply is used if necessary. The school have a robust procedure in place for staff sickness, Occupational Health referrals are made if necessary and actions plans put in place. Teaching staff and support staff follow the same return to work procedure following an absence. 	<p>School Action SB: Include adaptive teaching as a focus for a future governor visit day</p>
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8.	Finance	
	<ul style="list-style-type: none"> • Cleaning Tender: CA provided an update on the Cleaning Tender. It was noted that all bids have been received and a document pack will be circulated including one to JG. • Catering Tender: CA explained that the current service provided by City Catering has not been acceptable poor of late and complaints have been made by students and staff regarding the food quality. CA proposed that the school go out to tender with a contract start date of September 2023. City Catering will be invited to submit a tender. It was noted that CA has resigned from the board of City Catering to ensure there are no conflicts of interest during the tendering process. • Governors approved the request for the school to procure a tender for the catering service. • SFVS: CA & IF will arrange a date to meet to consider the SFVS. Meeting to take place prior to the next FGB meeting on March 15th. • Swimming Pool: Governors were informed that the running costs of the swimming pool have seen a significant increase and a new cover is required at an estimated cost of £20k [twenty thousand pounds]. • The swimming pool is an asset to the school providing students with the opportunity to learn to swim, however in current financial times the running costs are a challenge. Closure of the pool would impact the wider community from pre-school age children to adults, not just school students. The school are looking into possible community bids for extra financial support. • CA will undertake a costing exercise to consider the future of the swimming pool which will be presented to governors at a future meeting. RW expressed an interest in this and will discuss further with CA when he comes into school for a finance visit. 	<p>School Action CA: Start procurement process for catering tender</p> <p>CA/IF: Meet to consider SFVS</p> <p>School Action CA: Swimming Pool costing exercise feedback</p>
9.	Safeguarding Update	
	<ul style="list-style-type: none"> • Governors noted the Safeguarding update included within the Headteachers Report [Pg 9&10]. • MW advised that the LA Safeguarding Audit document has been completed ahead of the deadline and is linked to the action plan. • The school have commissioned a full LA Safeguarding Audit which is scheduled for 6th February. The Safeguarding Governor [IF] confirmed he will attend. • SB informed governors that this week MW has been delivering a fantastic assembly 'Call it Out' which covers all aspects of Safeguarding but focuses on the school having a zero tolerance towards discriminatory and prejudicial language. The assembly has been well received across all year groups. 	<p>IF: Attend LA Safeguarding Audit 06.02.23</p>
10.	Link Governor Reports	
	<ul style="list-style-type: none"> • Safeguarding: IF, Safeguarding Link Governor, summarised his annual Safeguarding Training presentation which had been circulated prior to the meeting. Governors noted the following points: <ul style="list-style-type: none"> • Statutory safeguarding responsibilities of the board were explained. • As part of his link role, IF has undertaken Safer Recruitment training as have other governors who may be involved in staff interviews. • IF meets regularly with CA to consider any operational safeguarding issues. • The governing body receive regular safeguarding updates within the Headteacher's Reports to the board. 	

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	<ul style="list-style-type: none"> The school website clearly shows the schools commitment to Safeguarding and the Safeguarding Policy is published online. The policy is currently under review by senior leaders with a due date of February 2023. Governors' attention was drawn to page 75 of the Safeguarding Policy which details the Safeguarding Concerns Flowchart. Governors noted the current DSL structure within school. Key supporting safeguarding documentation and legislation was noted. Staff safeguarding training must be carried out at least annually and new starters must receive appropriate safeguarding training. IF checks this has been actioned through the Single Central Register. Governors are expected to complete annual safeguarding training which is monitored by the clerk. The appointed DSL [MW] has undertaken appropriate training specific for the role which must be renewed every two years. MW attends Network Meetings arranged by SCC and will feedback any relevant updates to staff. Details of the LADO were shared with governors and how they would be involved if an allegation against staff was made. What is Prevent? IF explained the Prevent strategy and why is it important for governors to be aware of this issue within their local community. Governors noted the increase in the number of CPP and CIN students. Each case requires a significant amount of time by staff which can be very demanding for DSL's. The online 360 safeguarding tool is used by the school and is monitored by IF. Next steps include a review of the Safeguarding Evaluation document which is due this term. Governors had been made aware of this at the last FGB meeting. Q: A governor asked for clarification on some aspects of the Prevent strategy and asked if 'extreme rebellion' is included as this could be a grey area? A: IF explained that as an action he will look into this and follow-up with further information. SB added that any extreme views identified in school would be addressed and discussed by staff. MW added that 'Prevent' was introduced to prevent students from being radicalised and becoming involved with acts of terrorism and extreme behaviours. If the school was concerned regarding the behaviour of a student a referral would be made. DD thanked IF for his Safeguarding Update presentation. 	<p>IF: Follow-up answer to Prevent question</p>
11.	Working Party Update	
	<ul style="list-style-type: none"> DD advised that an update will be shared with the board at the next FGB meeting in March. 	
12.	Staff Governor Feedback	
	<ul style="list-style-type: none"> CS/NM advised that no issues had been raised by staff that needed to be brought to governors. All issues had been operational and responded to following the meeting with the Headteacher. 	
13.	Governors CPD	
	<ul style="list-style-type: none"> Spring term CPD was noted as an NGA Learning Link module 'Progress & Attainment: Using data to improve educational outcomes' – deadline 31st March. Governors were encouraged to complete the Gov.uk Prevent duty training or refresher module which is linked to the safeguarding training presentation earlier 	<p>All: Complete Progress & attainment CPD Module by 31st March</p>

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	<p>in the meeting [item 10]. Clerk to circulate link.</p> <ul style="list-style-type: none"> The following modules have been completed since the last meeting: IF - Understanding Schools Finance IF - Safeguarding: How to fulfil the governance role CS - Progress & attainment: Using data to improve educational outcomes The clerk will chase those governors with outstanding CPD modules. 	<p>All: Governors encouraged to complete Prevent training. Clerk to send link</p> <p>Clerk: Chase governors for outstanding training modules</p>
14.	Policies	
	<ul style="list-style-type: none"> Q: A governor raised a concern regarding the Anti Bullying Policy Pg.6 point 4 – <i>'If bullying is in the form of text messaging or emailing out of school it is recommended the parents involve the police'</i> and asked if the wording was too harsh. A: SB explained that the school cannot control the actions of students outside of school therefore strong wording is necessary within the policy. MW added that parents are within their rights to involve the police. A governor agreed that schools can only do so much. Students need to be responsible for their actions and parents need to take responsibility if their child has committed a criminal offence and should involve the police if appropriate. Following discussion, governors formally ratified the following policies which had also been approved on GovernorHub prior to the meeting. The policies were formally signed by DD. <ul style="list-style-type: none"> Anti-Bullying Policy Inclusion & SEND Policy SEND Information for Inclusion Behaviour Policy & Procedures Behaviour Principles & Code of Conduct Policy 	
15.	AOB	
	<ul style="list-style-type: none"> Uniform Policy: CA proposed a change to the Uniform Policy in respect of the choice of footwear permitted in school. The proposed change, which was going to be introduced from September 2023 has been brought forward due to the current cost of living crisis, as some families cannot afford both shoes and trainers. CA explained the change would remove the word <i>'polishable'</i> and replace it with <i>'black footwear including trainers'</i>. Proposal approved by governors. A governor asked if there are any plans moving forward to change the green school shirts to white as the green shirts are expensive in comparison. CA explained that following a recent costing exercise which was reported to governors there are no plans to change the green shirts. Although these are initially more expensive to purchase, they are higher quality than white shirts and are proven to last longer. NEU Industrial Action: SB updated governors on the planned NEU industrial action and advised that she has a good working relationship with the NEU school representative. Governors noted that NEU members do not need to declare if they are planning to strike, however, the NEU rep will ask teachers to give an indication if they are going to strike as this will allow senior leaders to plan if the 	<p>CA: Amend Uniform Policy and inform students/parents of the change</p>

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	<p>school can open with limited capacity or if a full closure is necessary. SB will keep the Chair fully informed of all developments regarding the NEU action.</p> <ul style="list-style-type: none"> • Challenging Student Behaviours: SB informed governors that there has been an increase in challenging behaviours within school which is linked to an issue outside of school named 'Postcode Gangs' and involves the SO14 & SO16 areas of the city and may have also spread to SO19. Currently the situation is being managed within school however the gangs do include children from other schools and there have been incidents outside of school where students have reported that weapons are being carried. • The issue has been raised at Secondary Heads, Councillor Paffey is also aware as are the Police. Through connections with the Police, key names have been identified and these individuals are wanded each day on entering school. • SB raised a concern in respect of the safety of staff who could be put at risk if a situation develops after school within the local area/park. Staff are always willing to attend and support if such a situation arises, however with the reports that weapons are being carried staff safety could be compromised and this raises the question: Where does the offsite support for students stop for staff? • Middle Leaders have been briefed on the details of the Postcode Gang culture. • Governors thanked SB for the update on this important issue and noted the concerns raised. Governors agreed that the situation is worrying for students, staff and the community and Police involvement maybe necessary if the situation escalates. 	
16.	<ul style="list-style-type: none"> • CONFIDENTIAL ITEM – HR Matter – Appendix 1 	
	<ul style="list-style-type: none"> • Meeting closed at 6.25pm 	
	Next Meeting Date:	
	<ul style="list-style-type: none"> • Wednesday 15th March 2023 - 4.00pm [Hybrid if required] 	

<ul style="list-style-type: none"> • Supporting Papers:
<ul style="list-style-type: none"> • Draft Minutes FGB meeting 30.11.2022
<ul style="list-style-type: none"> • Headteachers Full Report
<ul style="list-style-type: none"> • Headteachers Update – Appendix A – MFL Audit Review
<ul style="list-style-type: none"> • Headteachers Update – Appendix B – SIP Report 01.12.2022
<ul style="list-style-type: none"> • Anti-Bullying Policy
<ul style="list-style-type: none"> • Inclusion & SEND Policy
<ul style="list-style-type: none"> • SEND Information for Inclusion
<ul style="list-style-type: none"> • Behaviour Policy & Procedures
<ul style="list-style-type: none"> • Behaviour Principles & Code of Conduct Policy

Item:	Action Points:	Owner:	Timescale:
3.	Consider connections with SoCo to support music in school	School Action	Summer Term
5.	Upload minutes to school website	Clerk	ASAP
6.	Finalise Spring term governor visit date	Clerk	Urgent
6.	Inform SB/Chair of school action from July 2022 minutes	Clerk	ASAP
7.	Include adaptive teaching as a focus for the next governor visit day - Teaching & Learning Team	School Action SB /	Spring Term
7.	RR to present a detailed Attendance Audit to governors	School Action RR	Spring Term

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7.	Report Staff Absence at future mtgs as lost time	School Action	Ongoing
7.	Include page numbers from HT Report on questions	All	Ongoing
8.	Start procurement process for catering tender	CA	Urgent
8.	CA & IF to meet to consider SFVS	CA/IF	Before 15 th March
8.	Swimming Pool costing exercise feedback	School Action CA	Summer Term
9.	Attend LA Safeguarding Audit 06.02.23	IF	06.02.2023
10.	Follow-up answer to Prevent question	IF	ASAP
13.	Complete Progress & Attainment CPD Module by 31/03	All	31 st March 2023
13.	Governors encouraged to complete gov.uk Prevent training	All	Ongoing Optional
13.	Chase governors for outstanding training modules	Clerk	ASAP
15.	Amend Uniform Policy and inform students/parents	CA	Urgent

Signed:

Dated: